

- **Community-defined roadmap or plan:** collaborative, involves appropriate representation from partner organizations [makes decisions], technical roadmaps for shared components like Hydra Role Management and solution bundles like Avalon Media System.
- **Stable communication / coordination role** in the form of a person or group to manage change and coordinate work [gets things done]. This person is not a centralized authority (not a “benevolent dictator”), but rather an agent authorized by the community to coordinate efforts in alignment with community needs.
- **Formal contributions** from partner institutions [gets things done], and accountability from partners that they’re meeting their obligations to the community
- **Plan to address anxiety** around how changes in governance / leadership structures could impact the community
- **Clearly articulated relationships** between groups that make decisions and groups that get things done

Proposed Ideas

Samvera would move to a model where there would be a Board of Directors (Steering), a Roadmap Coordinating Committee, and a Technical Advisory Committee. Samvera would also get 2 staff positions in this model (paid for by Partnership levels): Technical Advisor and Community Manager. Both these positions would serve as ex-officio members on the Tech and Coordinating Committees.

Partnership would be defined at 3 levels and offer these benefits:

Gold: Spot on Board of Directors (required); spot on Tech Advisory Comm (optional) and spot on Coordinating Comm.(required)

Silver: spot on Tech Advisory Comm.(optional) and spot on Coordinating Comm.(required)

Bronze: spot on Tech Advisory Comm. (optional)

Cost (enough to sustain 2 Samvera staff) **NOTES FROM 2/16 ADD MORE TIERS; SEPARATE IN-KIND AND MONEY CONTRIBUTIONS OR ALLOW BOTH; HOW TO MANAGE THE IN-KIND IS STILL A QUESTION; DON'T TIE THE AMOUNT TO THE SPOTS; \$300,000-\$400,000 annually most liked needed for 2FTE; These paid positions could be responsible for tracking the FTE/In-kind.**

Gold: Certain amount of money and at least 2 FTE dedicated to roadmap

Silver: Certain amount of money and at least 1 FTE dedicated to roadmap

Bronze: Certain amount of money

FTE: developers; UX/UI; QA; metadata specialists; project management (product owners, scrum masters)

Partners at all levels are expected to contribute to hosting community events, attending monthly partner calls and at least one partner meeting per year.

Brainstorming and meeting NOTES

Original doc with models:

<https://docs.google.com/document/d/1MQtW-CBu5WsaGeSRg-5hjL0BsT8kAYc5SkxekdPJb58/edit#heading=h.utqw9ssi2d2d>

Review of Work done so far:

<https://docs.google.com/document/d/1lfOeTUr37f99pzS0TSCnO26RX6Qb9zFCBPazFiWoX3c/edit#>

Anna's list of questions to consider:

<https://docs.google.com/document/d/182L1xilDpulodgGABe56JgPSm3n-BHNDtnchYpxnsZ0/edit>

Brainstorming notes

Bylaws for Steering:

<https://wiki.duraspace.org/display/samvera/Samvera+Steering+Group+Bylaws+-+October+2014>

<https://wiki.duraspace.org/display/samvera/Samvera+Community+Framework#SamveraCommunityFramework-AllSamveraPartners> (look at MOU)

2/8/18 Meeting Notes

How do the existing 4 models address formals contributions? As a starting point...

Apache: Members could be analogous to Partners. Ways that partners/members contribute are defined. Need to fill this in. Paid positions could be part of contributions.

Focuses on merit based contributions

ALA: *"The Samvera Partners group is the ultimate governing body, but delegates most governance responsibilities to the Samvera Council. The Samvera Partners group is responsible for: Election of the Samvera Council;"* Council then delegates more of the governance.

More top down approach-delegates to work groups. Council acts as a clearing house for contributions and could be a divisive body.

Foundation: Foundation funded by memberships--in kind staff, money--does the membership buy you more depending on what you pay? Partners could or could not be part of it. Foundation controls technical direction.

Red Cross: Board of Directors oversees Chapters that get work done. Chapters are well defined and scoped by BD. Less detail.

The need: Partners or whatever group this becomes have a clear way to contribute a certain amount of money or staff resources or else an institution is not a partner. At a tiered level?

What does it buy me (as an institution) as a partner? Assumption: Money or in kind contributions will buy some influence in the technical high level decision/direction of the project.

2/9/18

3 levels of Partnership

Human resources: developers; UX/UI; QA; metadata specialists; project management (product owners, scrum masters)

Hosting meetings and events

Financial resources

Legal and marketing assistance

Tools for supporting development and marketing and communication (Slack, website, etc.)

Gold level: Certain amount of money and 2 FTE dedicated to roadmap

Silver level: Certain amount of money and 1 FTE dedicated to roadmap

Bronze level: Certain amount of money

Easy to see financial contributions; how to ensure FTE contributions are being accounted for? With a roadmap, can have a yearly planning cycle where specific commitments are made and then have a way to account throughout the year. This accounting may be more distributed, if there is a lead for each group?

Technical Coordinator/Lead/Advisor

Community Coordinator

Technical Advisory Comm: Tech coordinator is ex officio

Coordinating Comm (Roadmap owners?): Community coordinator is ex officio

Gold level: Spot on Board of Directors (requirement); spot on Tech Advisory Comm (optional) and spot on Coordinator Comm.(requirement)

Silver level: spot on Tech Advisory Comm.(optional) and spot on Coordinator Comm.(required)

Bronze level: spot on Tech Advisory Comm. (optional)

Tech Advisory committee; have to be an active committer