**DAM REQUIREMENTS (for scoring model)**

* Patron Ease of Use
	+ End-user experience
		- Intuitive, easy navigation
	+ User display settings
		- Zoom, rotate, download, print, sort, no. items per page, other user customizations
	+ Search accuracy - discoverability of the content
	+ Handle all formats in similar fashion across all browser types, operating systems, and mobile devices
	+ Size of the patron base
	+ Advanced search options
		- Selecting collections/content to search
		- Multiple fields
		- Boolean operators
		- Searching within results
		- Requirement for Utah Digital Newspapers (UDN): Date searching (by date range, before/after specific date)
	+ ADA compliance
* Types of Content
	+ Major content categories
		- IR
		- EAD
		- UDN
		- Everything else
	+ File types and datasets
		- xml, csv, tab-delimited, zip, epub, ppt, url, kmz, tiff, jpg, jp2, mp3, mp4, pdf, ppt, etc.
	+ Tiers of content (both object and item level)
		- UDN: 3-tiered data structure - issue, page, article
	+ Streaming
		- Streaming capability, based on media types, file types, user connection, device type (including mobile)
			* Adjustable feature to determine bandwidth, device, etc. for best possible viewing
* Ingest / Conversion/Exit
	+ New content
		- Ability to load batches of data
			* UDN: Ingest batches in NDNP METS/ALTO format plus article.xml files
		- Create derivative images
		- Run OCR
	+ Convert existing collection data from CDM
	+ Barrier(s) to Exit
		- Converting away from this system later
* Metadata Admin
	+ Content access, security
	+ Metadata options
		- Configure for each collection
		- Import/export
		- Support for common metadata standards (Dublin Core, MODS, EAD, METS, etc.)
	+ Faceting
	+ Editing capability
		- Batch editing
		- Find-and-replace
		- Thumbnail editing
		- Movement of objects between collections
	+ No character limit on metadata fields
		- CDM’s current limit is 132K
	+ Copyright
		- Ensuring authenticity and integrity of objects
		- Flexibility with metadata templates to be able to add appropriate copyright statements
		- Control over download file size
	+ Full text search capability (OCR)
		- UDN: full-text within article-level metadata.
	+ SEO
		- Top 5 search engines: Google, Google Scholar, Bing, Baidu, Yahoo
* Collection Admin
	+ Design of interface
	+ User permissions
	+ Ability of collection mgr’s to do appropriate levels of maintenance
	+ Website configuration
		- Display template customizations
			* Client logos, sort options, fields displayed, etc.
	+ Statistics / Reporting / Logs
		- Reporting capability by collection and item level.
			* Item level urls should include collection alias and item #s to allow for filters
		- Ability to attach Google Analytics into the reporting structure
		- Human read-ability of url
		- Persistent urls required
* Integrate / Communicate with Other Library Platforms
	+ Primo
		- OAI harvesting
	+ Rosetta
		- Link display object with archival object using ARK
	+ SIP Tool
* Technical Infrastructure/System Admin
	+ Scale-ability of collections/content
		- UDN volume = 1.4 million pages, 16 million articles, plus potential for significant growth
	+ Hardware/Server(s) specs - operating system, RAM, data storage
		- My SQL (preferred database)
	+ Local installation OR Hosted
	+ Network connectivity
	+ Virtualization of the server(s)
	+ Multi-threading of processor(s)
	+ Automated/scheduled data repairs
	+ Scheduling "Cron" jobs
	+ API support
	+ Single Signon - interfacing with CAS
	+ Open standardness / non-proprietary
	+ Language and Framework
	+ Backup
		- Backup options of web content/server/logs
		- Reporting options for failed backups and logging system
		- Integrate with current backup system (Comm Vault, UIT)
	+ Design of interface
	+ System and server installation, configuration, and upgrades
	+ Userid Admin / Permissions
		- Adding new user accounts, ability to apply various and specific tiers of permissions
		- User profiles that allow organizing and grouping of objects and can be accessed/saved for use in a multiple session profile style
		- User permissions (Access Control Lists)
	+ Internal resources required to run the system
* Support
	+ Training
		- Training manual
	+ Help Desk
		- Online, chat, phone
		- Expected response time
		- Standard levels of support
* Future / Strategic Direction
	+ Web 2.0 / Social
		- Publishing ability/permissions/ rights management
		- Comments/tags
		- Social sharing, tagging, etc.
	+ Meet evolving technologies
		- Linked data
		- Crowd sourcing
		- Capability to transcribe an audio file or and audio track of a video file
	+ Other major changes in direction